RANGE Grant Application (PDF)

RANGE Grant Application

Program Overview

The Residential Retrofit Program, launched in 2024, deploys state-of-the-art broadband infrastructure to public and affordable housing properties across Massachusetts. The Program intends to increase opportunities for low-income residents by improving access to high-quality, reliable and affordable internet service in their homes. This is achieved by addressing deficient wiring and infrastructure through grants for the deployment of fiberoptic cabling to the unit to qualified Internet Service Providers (ISPs) who will install, own, and maintain the equipment.

To ensure that the infrastructure enhancements being made under the Residential Retrofit program are utilized to their fullest extent, MBI has introduced the Retrofit Ancillary Grantee (RANGE) program. Under the RANGE program, $8M in grants will be made available directly to housing operators participating in the Retrofit Program. Please review the program website for full details on eligible activities and expenses.

Eligibility

Only developments that have a signed Property Access Agreement with a broadband provider under the Retrofit Program are eligible for a RANGE grant. If a development in the Retrofit program has not yet been awarded to a broadband provider or does not have a signed Property Access Agreement that development will be deemed ineligible until the Property Access Agreement is signed and submitted to MBI.

Application Instructions

Housing Operators seeking to apply for a RANGE grant should use this application form to submit materials. Housing Operators may submit applications for more than one development and should submit a unique application for each development for which they seek to receive a RANGE grant.

Housing Operators may apply for one or more of the eligible initiative areas by using the multi-select options in the RANGE Grant Options field.

If a Housing Operator intends to allocate services or costs between multiple developments, they should include a narrative of how that allocation will occur within the Project Overview, and Budget Narrative sections of this application.

If you have questions or require technical assistance, please contact Broadband and Digital Equity Grants Manager Jessica Boulanger at boulanger@masstech.org.

Organizational Information

Primary Contact*

Please select the primary contact that MBI should communicate with on activities related to the RANGE program. If you do not see your name available, please select "Create New Contact" below.

- Find
- Create new

Please select the development for which you are submitting this RANGE application*

You may only submit a RANGE application for one development at a time. Please only select one development by clicking the Find button below.

- Find

Organizational W9 and UEI

If your organization has not yet uploaded a W9 and input a UEI number, please click the box below to add that information. This only needs to be completed by an organization for one RANGE application and the information will carry over to all other RANGE applications.

- Find
- Create new

Submission boxes for

- UEI
- Open

Project Information

RANGE Initiative Areas*

Please select the initiative area(s) that you propose to implement under the RANGE program. You may select one or more initiative area.

- Digital Navigator /Tenant Coordinator
- Device Distribution
- Public Space Improvement
- Digital Literacy

Project Overview*

Please provide a summary overview of why your organization seeks a RANGE grant and how the initiative areas will impact the overall success and adoption of the Retrofit infrastructure investments.

0/1800

Implementation Plan*

Please describe your project approach to implementing the selected initiative areas. Please include key activities / milestones, and a general timeline for execution. Please note - all projects must be completed by 12/31/2026.

0/1800

Team Roles/Responsibilities*

Please provide details of the staff members responsible for implementing the RANGE grant. Please include names, email addresses, and project roles and responsibilities.

0/1800

Stakeholder Engagement*

Please describe how you plan to engage residents in the planning, execution, and implementation of the proposed projects. Describe how this engagement will inform a successful program.

0/1800

Project Partners*

Please list and describe any pre-identified project partners or subcontractors that you plan to work with as part of the RANGE program. If project partners or subcontractors have not been identified, please describe if there are elements of your proposal that will require subcontractors or partners to execute and how your organization will identify those entities?

0/1800

Evaluation and Tracking of Success*

Please describe methods/strategies you will use to monitor and track project success.See " Reporting Requirements" on the program webpage for required metrics per focus area.

0/1800

Expected Outcomes & Impact*

Please describe the quantifiable impact that you believe this project will have on the community. Please estimate relevant metrics that may be achieved under the initiative areas you are applying for such as total devices distributed, total number of digital literacy program graduates, total number of computer lab users/ month, etc.

0/1800

Federal and State Grant Experience*

Please describe your organizations experience administering state and federal grants by providing three specific examples of grants your organization has administered in the past. These examples should reference the type of grant, grant purpose, grant amount, period of performance, reporting requirements, and overall grant impact. Please describe how each example is relevant to the RANGE program and how your organization managed the oversight of the grant.

0/2000

Budget

Budget*

Using the budget template located on the program website, please upload your budget for this project.

Select files to upload

or drag and drop.

Budget Narrative*

Please submit a detailed Budget Narrative for project deployment, which includes a description for the basis of the budget and key

assumptions for cost estimates, and describes the reasonableness of the proposed budget by providing examples of measures taken for the efficient use of grant funds, such as engaging in competitive procurement (e.g., Request for Proposals (RFPs)) for major purchases.

0/1800

Total Direct Labor Project Costs*

Please input the Total Direct Labor Costs associated with all initiative areas for this application from the budget attachment, cell J17.

Total Direct Labor Fringe Costs*

Please input the Total Direct Labor Fringe Costs associated with all initiative areas for this application from the budget attachment, cell J21.

Total Subcontractor/Consultant Costs*

Please input the Total Subcontractor / Consultant Costs associated with all initiative areas for this application from the budget attachment, cell J31.

Total Direct Material Costs*

Please input the Total Direct Materials Costs associated with all initiative areas for this application from the budget attachment, cell J43.